



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

Welcome to this Public Meeting of the Hood River County School District Board of Directors  
September 1, 2022 – 6:30 p.m.

Virtual Meeting

Virtual: <https://www.hoodriver.k12.or.us/boardmeetings>

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6:30 PM	I	<b>REGULAR BUSINESS MEETING WELCOME &amp; CALL TO ORDER</b> Board Chair: Corinda Hankins-Elliott, Vice-Chair: Chrissy Retiz; Board Members: Julia Garcia-Ramirez, Barb Hosford, Jen Kelly, Tom Scully, and Brandi Sheppard	Corinda Hankins-Elliott
6:31 PM	II	<b>REVIEW/REVISION OF AGENDA</b>	Corinda Hankins-Elliott
6:32 PM	III	<b>CONSOLIDATED ACTION</b> A. Human Resources Report/Personnel Action	Catherine Dalbey
6:34 PM	IV	<b>BOARD MEMBER COMMENTS</b>	Corinda Hankins-Elliott
6:45 PM	V	<b>ADJOURN</b>	Corinda Hankins-Elliott



# HOOD RIVER COUNTY SCHOOL DISTRICT

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DATE: September 1, 2022

TO: Board of Directors

FR: Rich Polkinghorn, Superintendent

RE: Consolidated Action

EXPLANATION: All items listed below are matters considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board requests a specific item to be removed from the consolidated action and placed on the regular agenda. Any item of the consolidated action may be pulled by any board member for a full discussion and associated vote. The request to move an item from the consolidated action to an individual action item should occur during the "Review/Revision of Agenda" section of the board meeting. Otherwise, a motion to approve all items contained in the consolidated action will be requested by the administration.

PRESENTER: Rich Polkinghorn, Superintendent

SUPPLEMENTARY MATERIALS: A. Human Resources Report/Personnel Action

RECOMMENDATION: The administration recommends the Board approve the consolidated action as presented

PROPOSED MOTION: I move to approve the consolidated action as presented.

# Hood River County School District

## Human Resources Office

1011 Eugene Street • Hood River, Oregon 97031 • (541) 387-5012 • (541) 387-5099

**\*\*REVISED\*\* September 1, 2022 \*\*REVISED\*\***

<b>NEW HIRES (Approval Needed) - NUEVAS CONTRATACIONES (Se Necesita Aprobación)</b>			
NAME	POSITION	BUILDING	COMMENTS
Jesse Miles	CTE Business Development and Leadership Teacher (.60 FTE)	Hood River Valley High School	Replacing Sanders
Madelynn Trujillo	Temporary Dual Language 1st Grade Teacher (.50 FTE)	Mid Valley Elementary School	Replacing Owens-Dubina
Rebekah McAlister	Temporary Dual Language 1st Grade Teacher (.50 FTE)	Mid Valley Elementary School	Replacing Owens-Dubina
Amaris Barrera	Secretary/Bookkeeper	Hood River Middle School	Replacing Flores transfer to Parkdale
Deborah Currier	Secretary II/Registrar	Hood River Middle School	Replacing Castro
Maria Lourdes Torres	Recruiter/Family Engagement Paraprofessional	Migrant Education Program	Replacing Rivera
Lynne Hamada	Temporary 3rd Grade Teacher	Mid Valley Elementary School	Temporary for 22/23 school year
Lilly Schmid	Instructional Assistant	May Street Elementary School	Increased need for 22/23
Blaine Gibbs	Temporary Instructional Assistant	Cascade Locks Elementary School	Replacing Chang Victorio leave for 22/23 school year
Salvador Gandara	Instructional Assistant	May Street Elementary School	Increased need for 22/23
Brenda Hernandez	Secretary/Bookkeeper	Wy'east Middle School	Replacing Macias Simmons

<b>RESIGNATION/RETIREMENT/TERMINATION - RENUNCIAS/RETIROS/DESPIDOS</b>			
NAME	POSITION	BUILDING	COMMENTS
Aurora Martinez de Trejo	ELL Instructional Assistant	May Street Elementary	Not returning for 22/23 school year
Pepe (Eugenio) Quintanilla	Maintenance I	District Operations & Maintenance	Resignation effective September 12, 2022
Ann McDonald	8th Grade Teacher	Hood River Middle School	Retiring for PERS purposes September 1, 2022. Requesting to complete the 22/23 school year as a Temp Completing Retiree
Danielle Bull	Ag Science & Technology Teacher	Hood River Valley High School	Other employment

<b>REQUESTS FOR JOB SHARE - SOLICITUDES DE TRABAJO COMPARTIDO</b>			
NAME	POSITION	BUILDING	COMMENTS

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<b>REQUESTS FOR LEAVES OF ABSENCE - SOLICITUDES DE AUSENTISMO</b>			
<b>NAME</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>COMMENTS</b>
Kelsey Newhouse	Kindergarten Teacher	May Street Elementary School	Requesting a leave of absence at the conclusion of their Parental Leave entitlement, for the remainder of 22/23

<b>EMPLOYEE TRANSFERS - TRASLADOS DE EMPLEADOS</b>			
<b>NAME</b>	<b>FROM: POSITION/BUILDING</b>	<b>TO: POSITION/BUILDING</b>	<b>COMMENTS</b>

<b>ADVERTISED VACANCIES (Information Only) - POSICIONES VACANTES (Solo Información)</b>			
<b>OPEN POSITION</b>	<b>BUILDING</b>	<b>STATUS</b>	<b>COMMENTS</b>
Early Intervention Instructional Assistants (8 hours/day)	EI/ESCE @ Pine Grove	Open until filled	Additional funding
Bonus Eligible - Bus Drivers (4 and 8 hours/day)	District Transportation	Open until filled	Replacing various drivers
Accounting Manager/District Controller (1.0 FTE)	Business Services Dept.	Interview completed	Replacing Trejo
High School Instructional Coach/TOSA (1.0 FTE)	Hood River Valley High School	Open until filled	Replacing Donnelly
Maintenance I Specialist (8 hours/day)	District Operations/Maintenance	Offer pending	Reconfiguration of Department
BONUS ELIGIBLE – Custodian I (8 hours/day)	Location TBA	Open until filled	Replacing Romero
Assistant Principal - 1.0 FTE	Wy'east Middle School	Offer pending	Replacing Parsons transfer to HRVHS
Student Support Coordinator (8 hours/day)	Hood River Middle School	Open until filled	Replacing Cortez transfer to HRVHS
District Athletics & HRVHS Activities Secretary (8 hours/day)	Hood River Valley High School	Offer pending	Replacing Wells transfer to Mid Valley
Instructional Assistants	Hood River Valley High School	Offers pending	Filling various vacancies
Instructional Assistants	Mid Valley Elementary School	Offers pending	Filling various vacancies
ELD Instructional Assistant (7 hours/day)	Wy'east Middle School	Offer pending	Replacing Santana
SLC Instructional Assistant(s) (7.5 hours/day)	Hood River Valley High School	Open until filled	Replacing Norris; other vacancies

Custodial Coordinator (8 hours/day)	District Operations/Maintenance	Reposted - open until filled	New position
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9/1/2022

August 18, 2022

May Street Elementary School  
1001 10th St.  
Hood River, OR 97031

Dear Vickie Schmidt,

I would like to inform you that due to health concerns and my wellbeing, I am resigning from my position as an Instruction Assistant at May Street Elementary School effective immediately.

I appreciate the opportunities given to me over the past years. I wish you all the best as the beginning of the school year unfolds.

Sincerely,

Aurora Martinez

Kelsey Newhouse  
5020 Binns Hill Dr.  
Hood River, OR 97031

August 1, 2022

Hood River County School Board  
1011 Eugene St.  
Hood River, OR 97031

RE: Requesting Leave of Absence

Dear School Board,

My name is Kelsey Newhouse and I have taught Kindergarten in HRCSD for the past eight years; the last six of which have been at May Street Elementary School. I am writing to request a one-year unpaid leave of absence for the 2022/23 school year.

In May of this year my family and I welcomed our second son. These last few years have been challenging with the effects of the pandemic, and while our boys are young we want to take time to slow down and focus on our family.

Once my remaining Parental Leave has expired, I would like to request a leave of absence for the remainder of the 2022/23 school year, with plans of returning to the classroom in the fall of 2023.

Thank you for your consideration.

Sincerely,



Kelsey Newhouse



Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

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## Re: Resignation

1 message

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**Todd Rainwater** <todd.rainwater@hoodriver.k12.or.us>

Mon, Aug 29, 2022 at 2:57 PM

To: Pepe Quintanilla <pepe.quintanilla@hoodriver.k12.or.us>

Cc: Human Resources <human.resources@hoodriver.k12.or.us>

Thank you Pepe, I am sorry to see you go but am glad you have the opportunity to do some very important work for families in our communities.

Laurie has your September timesheet ready for completion in our office - we will need your August and September timesheets, work keys, ID badge, and any technology that was checked out to you by the end of the day on Wednesday.

Thanks again for all of your hard work while with the district!

**Todd Rainwater**  
**Director of Facilities and Operations**  
**Hood River County School District**  
**541-354-6329**

On Mon, Aug 29, 2022 at 2:25 PM Pepe Quintanilla <pepe.quintanilla@hoodriver.k12.or.us> wrote:

Hi Todd,

I am sending this email as a follow up to our visit this afternoon.

Via this email I am providing notification that I am resigning my position with the Hood River County School District. I am also providing a two week notice with my last day being Monday September 12,2022.

Although I am able to provide a two week notice, my work time availability is reduced due to pre-approved time off from 9/01/22 thru 9/12/22.

I have enjoyed my time here while developing a sense of camaraderie with the team.

I imagine there is a process for staff exit, so please let me know what the next steps are.

Thank you for the opportunity to work in the Maintenance department.

Pepe

Sent from my iPad

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**Ann McDonald**

PO Box 2023  
White Salmon, WA 98672

August 31,, 2022

AUG 31 2022 AM 10:31

Dear School Board,

I have taught in the district for the thirty years, loved my job, and am not ready to actually stop teaching. Being the coach for HRVHS Speech and Debate has also been so rewarding, I don't want to quit! Thus, I am asking the School Board to support my decision to retire formally from PERS on September 1, 2022, and then be rehired on a temporary contract for the job I presently hold at HRMS, 8th grade, for 2022-23.

Il understand that next year, I will have to reapply for positions next year. Financially this action makes the best sense for me and my family, and still allows me to continue to work at a job I truly love.

Thank you for being so supportive throughout the years of my many endeavors in education.

Sincerely,

Ann McDonald



