

HOOD RIVER COUNTY SCHOOL DISTRICT CERTIFIED JOB DESCRIPTION

Job Classification: Child Development Specialist

Job Title: Child Development Specialist

Job Purpose Statement: The job of Child Development Specialist supports students' education and social development by promoting individual uniqueness, diversity, and positive behavior within the classroom and the school as a whole.

Essential Job Functions:

- **Provide** crisis intervention for high risk students and for those with immediate needs
- **Conduct** individual or group counseling for students identified needing service
- **Identify** and network with appropriate resources, services and programs needed to meet individual needs of students
- **Facilitate** home/school communication
- **Assess** students' difficulties through and observation and consultation with other specialists, teachers, administrators, families, and outside agencies.
- **Assist** staff in understanding emotional and developmental needs of students
- **Consult** with parents and specialists toward improving conditions relative to school/home issues and behavior
- **Provide** information for parents including information on parent education classes, physical, medical and emotional resources.
- **Revise**, support and develop programs that respond to the changing social/emotional needs of the student population
- **Participate** as a member of the building, district and outside agencies committees dealing with the social, behavioral and academic needs of the student.
- **Plan** and present affective activities in the classrooms
- **Develop** intervention plans with school personnel, other professionals, parents and students.
- **Develop** appropriate management strategies for students having behavior problems and assist in implementation when appropriate
- **Participate** in professional growth activities
- **Maintain** records related to student and family contact.
- **Comply** with Oregon Department of Education standards for CDS programs and activities that include writing Action Plans and completing "CDS Status Reports"
- **Perform** such other related duties as may be requested by the supervisor, District Office Supervisor, or the Superintendent

Other Job Functions:

- **Provide** assistance to students in dealing with specific problems and needs as well as the development of positive personal/social behaviors.
- **Provide** assistance to other school personnel in dealing with behavioral, social and academic needs of students.

Experience Required: Two years of successful counseling in private or public school or private practice as LCSW, or other state licensed counselor.

Education Required: Master's degree with a major in one or more of the following areas: Counseling, Social Work, Child Development Education, Community Health, and or Psychology

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Licenses, Certifications, Bonding, and/or Testing Required: Hold a valid Oregon Elementary Teaching License, with desired norms, and/or be eligible for a Certificate of Authorization from the Oregon Department of Education as a Child Development Specialist

Valid Driver's License and evidence of insurability, Criminal Justice Fingerprint Clearance, District drug screen

Physical Requirements:

1. In an eight-hour day employee may:

a. Stand/Walk	<input type="checkbox"/> None	<input type="checkbox"/> 1-4 hrs	<input checked="" type="checkbox"/> 4-6 hrs	<input type="checkbox"/> 6-8 hrs
b. Sit	<input type="checkbox"/> None	<input checked="" type="checkbox"/> 1-3 hrs	<input type="checkbox"/> 3-5 hrs	<input type="checkbox"/> 5-8 hrs
c. Drive	<input type="checkbox"/> None	<input type="checkbox"/> 1-3 hrs	<input checked="" type="checkbox"/> 3-5 hrs	<input type="checkbox"/> 5-8 hrs

2. Employee may use hands for repetitive:

Single Grasping Pushing and Pulling Fine Manipulation

3. Employee may use feet for repetitive movement as in operating foot controls:

Yes No

4. Employee may need to:

a. Bend	<input type="checkbox"/> Frequently	<input checked="" type="checkbox"/> Occasionally	<input type="checkbox"/> Not at all
b. Squat	<input type="checkbox"/> Frequently	<input checked="" type="checkbox"/> Occasionally	<input type="checkbox"/> Not at all
c. Climb Stairs	<input type="checkbox"/> Frequently	<input checked="" type="checkbox"/> Occasionally	<input type="checkbox"/> Not at all
d. Lift	<input type="checkbox"/> Frequently	<input checked="" type="checkbox"/> Occasionally	<input type="checkbox"/> Not at all

5. Lifting:
 - Sedentary Work: Lifting 10 pounds occasionally with frequent sitting and occasional standing/walking.
 - Light Work: Lifting 20 pounds occasionally with occasional sitting and frequent standing/walking.
 - Medium Work: Lifting 50 occasionally, 25 pounds frequently with occasional sitting and frequent standing/walking.
 - Medium Heavy Work: Lifting 75 pounds occasionally, 35 pounds frequently with occasional sitting and frequent standing/walking.
 - Heavy Work: Lifting 100 pounds occasionally, 50 pounds frequently with occasional sitting and frequent standing/walking.

Mandatory Child Abuse Reporting

As mandatory reporter (ORS.419b.010) you are required to immediately report to Law Enforcement and or Department of Human Services, any instances of suspected child abuse.

I, _____ have read and received a copy of this job description, and understand that a copy of this job description will become part of my personnel file.

Employee Signature

Date