

HOOD RIVER COUNTY SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE: *Teacher - Special Education*

Job Purpose Statement/s: The job of “Teacher - Special Education” is done for the purpose/s of facilitating Special Education student success in academics, interpersonal skills and activities of daily living through implementing District approved curriculum; documenting teaching and student progress/activities, outcomes; addressing specific needs of students; providing a safe and optimal learning environment, placement and maintenance of students on an Individualized Education Plan (IEP) and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

Essential Job Functions:

- **Adapts** lesson/s for the purpose of implementing the IEP goals and meeting the special needs of students.
- **Evaluate** student’s abilities and performance (e.g. behavioral, motor development, communication academic, vocational etc.) for the purpose of establishing eligibility under Individuals with Disabilities Act (I.D.E.A) and Section 504 of the Rehabilitation Act of 1973, setting educational goals, determining placement and evaluating student progress.
- **Collaborates** with school personnel, agencies and community agencies (e.g. social service agencies, caretakers, etc.) for the purpose of developing and modifying the program to maximize the quality of student outcomes..
- **Develops and maintains** Individualized Education Plans (IEP) on each student served for the purpose of compliance with IDEA and state regulations.
- **Directs** instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and addressing the needs of individual students.
- **Instructs** students with individualized special needs for the purpose of developing appropriate academic, interpersonal and daily living skills through a defined course of study.
- **Manages** student behavior for the purpose of providing a safe and an optimal learning environment.
- **Convenes, chairs and documents** the activity of the Multidisciplinary Team (MDT), IEP team and Placement Team for the purpose of providing a free, appropriate public education to the student and maintaining compliance with IDEA and state regulations.
- **Creates and maintains** student special education files in accordance with district direction for the purpose of maintaining compliance with IDEA and state regulations.
- **Prepares** teaching materials and reports (e.g. grades, attendance, anecdotal records, etc.) for the purpose of implementing lesson plans and providing documentation of teacher and student progress.
- **Reports** incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and following district and/or school policies.

Other Job Functions:

- **Administers** medication, first aid, personal hygiene and/or health care requirements as may be required for the purpose of providing care, treatment and/or monitoring for medical conditions of students.
- **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- **Participates** in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.
- **Updates** job knowledge as needed by participating in inservice and staff development offerings.

Job Requirements - Qualifications:

- **Experience Required:** Prior job related experience.
- **Skills, Knowledge and/or Abilities Required:**
Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance, address student health care needs. *Knowledge* of special education disabilities, age appropriate teaching methods, state curriculum framework. *Abilities* to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parents, and other school personnel, and meet scheduling deadlines. Significant physical abilities include lifting/carrying, stooping/crouching, reaching/handling/fingering, talking/hearing conversations, and near/far visual acuity/depth perception/color vision/field of vision.
- **Licenses, Certifications, Bonding, and/or Testing Required:** Teaching Credential for appropriate level of instruction and specialty area of special education, Criminal Justice Fingerprint Clearance, district drug screen, BBP training.