



HOOD RIVER COUNTY
SCHOOL DISTRICT
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Finance Advisory and Bond Oversight Committee Minutes
November 19, 2020 – 4:00 P.M.

Committee Members:

Present: Rich Polkinghorn, Sandra Buchanan, Kelly Beard, Sandra Bielen (joined at 4:23 pm), Brent Emmons, Michael McElwee (by phone), Chrissy Reitz, Nancy Rowley - OSEA Representative, Trish Leighton - HREA Representative, Jose Aparicio, Wenaha Project Manager.

Absent: Jesus Becerra, Julia Garcia-Ramirez, Columba Jones, and Rich Truax.

Welcome & Call to Order – 4:05 P.M.

Superintendent Rich Polkinghorn called the meeting to order at 4:05 pm on November 19, 2020, in a virtual meeting. All reports and documents used during the meeting are available online on the 11/19/2020 Documents in the Finance Advisory and Bond Oversight Committee page: <https://www.hoodriver.k12.or.us/Page/10212>.

Public Comment

Sandra Buchanan opened the meeting for public comment, but no comments were shared.

Reports & Discussions – 4:08 P.M.

3.a. December 2020 Oregon Economic and Revenue Forecast – 4:08 P.M.

Superintendent Rich Polkinghorn gave the update from the state. He said that there is a possibility of a reduction from state income for the district, but it is not likely to happen this year. He said that for the 2021-2022 biennium, a one billion dollar deficit is likely across the state, so the district budget will most likely be less for that period. He said that the district will receive a little over a million dollars for the Student Investment Account grant this year. Next year may be more, but he is waiting on more information from the Oregon Department of Education.

3.b. Report on the capital projects and improvements program and schedule – 4:15 P.M.

Wenaha Project Manager José Aparicio gave an update on the Hood River Valley High School (HRVHS) Career and Technical Education (CTE) expansion. He showed photos of the new storage room which replaces the old boiler room storage. He also showed the completed hallway and gathering areas with a bench made from reclaimed wood from the Mid Valley Elementary

School Library. He showed the new Allied Health and Agricultural Science classrooms with new cabinetry.

Aparício also showed a color-coded diagram of the high school to show where new carpeting is being installed. He said the custodial staff have done much of the heavy lifting and his team is very grateful for that. He stated that the reason for the carpet replacement is that it was deteriorating and it is affecting air-quality in the school. Buchanan inserted that the carpet was funded with general fund dollars, not bond money. Aparício said they expect to have the carpet replaced by mid-December this year.

Aparício gave a brief description of finishing touches on the bond work at Westside Elementary School (crosswalks), Cascade Locks Elementary School (play area skylight covers), and the Pine Grove building (roofing repairs).

Aparício shared an update on the work to be done at Hood River Middle School. He showed the plans for a new vestibule and administration area to be built in the current outdoor area between the cafeteria and the theater. This will put the school's main entrance on May Street, and allow for ADA compliant entrances. It will also create a secure entry, increasing the safety of all staff and students. The existing outdoor area will now be an indoor hallway, also increasing safety.

He said the work has been held up by some needed negotiations with the City of Hood River. He said the city was demanding that the district cover road maintenance and right-of-way lanes for the city surrounding the middle school. The process has delayed building for almost an entire year. After re-starting the process of communication with the city recently, they had softened their stance, and are now wanting the areas reworked from the curbside toward the building, which brings the cost down significantly. The areas that the bond work will now change are sidewalks and ADA ramps. Aparício said that the next steps are to schedule a meeting with the city to go over the new (lesser) requirements.

3.c. Financial Report – 4:42 P.M.

Chief Financial Officer Sandra Buchanan shared the Financial Report as of June #0, 2020, and October 31, 2020. She said that a variance exists (almost \$70, 000) between the projected budget and the actual budget largely due to a decrease in property tax revenue during the year (p. 2). She highlighted some excellent charts in the report (available online at <https://www.hoodriver.k12.or.us/Page/10212>) that give General Fund Revenue by Source (p. 2), Top 10 General Fund Source of Revenue (p. 3), General Fund Expenditures by Object, top 10 General Fund Expenditures by Program (both on page 4). Some of the graphs compare these values between the 2018-19 and 2019-20 school years. Many members said the charts were a helpful addition in understanding the differences in income and expenses.

Buchanan explained how the fund balance varies throughout the year with a graph on page 5. She said that the reason the district wants a minimum fund balance is that it can handle the variances during the year and still meet the budget demands. Buchanan said the district expects a dip in finances of about \$320,00 due to decreased enrollment during this current school year. She said that Community Education and Nutrition Services department budgets were down last

Spring due to the mandatory school closure, which authorized payment of employees in spite of not participating in full work hours or having the income come from classes being offered. She also said that because of strong business management by the Director of Nutrition Services, Heidi Benson, the budget was able to stay somewhat stable. She said that meal delivery will continue for now, but not during breaks from school, adding that community partners have stepped up to help with the breaks. She said the district will send out communications to families when the time comes.

Adjourn – 5:23 P.M.

Rich Polkinghorn adjourned the meeting at 5:23 P.M.

RP:cw November 23, 2020