

Educate and support every student, every day, for success now and in the future.

HOOD RIVER VALLEY HIGH SCHOOL

2020-21



Hood River Valley High School Administration

Columba Jones, *Principal*
Kyle Rosselle, *Assistant Principal*
Josh Robins, *Assistant Principal*
Trent Kroll, *Assistant Principal - Athletics*

Hood River Options Academy Administration

Kelly Running, *Principal*
Trent Kroll, *Assistant Principal*

Hood River Valley High School Counselors

Melissa Bentley, *Grade 9*
Bernice Freed, *Grades 10-12, A-G*
Raenell Rafferty, *Grades 10-12, H-O*
Jennifer Schlosser, *Grades 10-12, P-Z*

Hood River Options Academy Counselor

Tammy Hosaka, *Alternative Education*

Program Director

Lindsay Weseman, *Activities Director*

Educate and support every student, every day, for success now and in the future.

We Believe

Hood River Valley High School is a diverse community of students and staff, dedicated to high student achievement, meaningful community involvement, and continuous personal growth in an atmosphere of tolerance and respect.

Our Mission

Educate and support every student, every day, for success now and in the future.

Mascot: Eagles
Colors: Maize and Blue



HRVHS Fight Song

Fight on you Eagles fly high...
Fight on to victory your banner raised high!
Fight on for glory, we'll write your story,
victory will soon be ours!

Fight on you Eagles fly free...
Honor for all you see!
Fight on you Eagles,
get tough you Eagles,
for Hood River Valley High...

Hood River County School District Administration

Richard Polkinghorn, *Superintendent*
Sandra Buchanan, *Chief Financial Officer*
Anne Carloss, *Director of Student Services*
Catherine Dalbey, *Director of Human Resources*
Bill Newton, *Director of Curriculum and Instruction*
Patricia Cooper, *Director of Equity and Family Engagement*

Hood River County School Board of Directors

Rich Traux, *Board Chair*
Julia Garcia-Ramirez
Corinda Hankins-Elliot
David Russo
Brandi Sheppard
Rich Truax
Tom Scully

Hood River County School District provides equal opportunity and treatment practices by the district regardless of race, color, religion, sex, age, national origin, marital status, sexual orientation, age, veterans' status, genetic information and disability if the disability does not preclude performance of the essential functions of the position with or without reasonable accommodations.

The following have been designated to handle inquiries or complaints regarding the District's nondiscrimination policies and compliance:

Columba Jones, Hood River Valley High School, Principal	541-386-4500
Catherine Dalbey, Hood River County School District, Director of Human Resources	541-387-5020

Every student in Oregon should be safe, supported, and affirmed while at school. Senate Bill 52 -- known as Adi's Act -- requires school districts in the state of Oregon, by July 2020, to adopt a policy on student suicide prevention, which is essential to creating an educational environment centered on student safety with an emphasis on assisting students prone to a high risk of suicide. Hood River County School District is currently in the process of developing this Board Policy.

The following resources are available to students, parents, relatives or friends of students that are considering suicide.

For emergencies	Other Resource
By phone: <ul style="list-style-type: none"> ● 911 ● Mid-Columbia Center for Living Crisis Line <ul style="list-style-type: none"> ○ 888-877-9174 	<ul style="list-style-type: none"> ● National Suicide Prevention Lifeline <ul style="list-style-type: none"> ○ 800-273-TALK ○ www.suicidepreventionlifeline.org ● The Trevor Project (LGBTQ-oriented crisis hotline) <ul style="list-style-type: none"> ○ 866-488-7386 ○ www.thetrevorproject.org
In Person: <ul style="list-style-type: none"> ● Providence Hood River Memorial Hospital emergency department ● Mid-Columbia Center for Living <ul style="list-style-type: none"> ○ 541-386-2620 ○ 1610 Woods Ct, Hood River 97031 ○ During office hours 	To set up a counseling appointment <ul style="list-style-type: none"> ● Mid-Columbia Center for Living <ul style="list-style-type: none"> ○ 541-386-2620 ● Providence Behavioral Health Services <ul style="list-style-type: none"> ○ 541-387-6138 ● One Community Health Behavioral Health Care <ul style="list-style-type: none"> ○ 541-386-6380

IT SHOULD BE NOTED THAT GENERAL INFORMATION, SCHEDULES, POLICIES, AND STANDARD OPERATIONAL PROCEDURES MAY CHANGE, BE ALTERED, OR DIFFER DURING COMPREHENSIVE DISTANCE LEARNING. HRVHS ADMINISTRATION AND STAFF WILL STRIVE TO COMMUNICATE ANY CHANGES TO STUDENTS, STAFF, AND FAMILIES AS EFFICIENTLY AS POSSIBLE

ACADEMIC INFORMATION

Academic Honesty

Statement of Philosophy: At Hood River Valley High School, through the acronym of P.R.I.D.E., (Perseverance, Respect, Integrity, Diversity, Engagement), all students are engaged in learning and practicing virtues that will help them to be successful in academics and life. Academic honesty in P.R.I.D.E. is stressed using technology appropriately, demonstrating responsibility, following the rules, and influencing others to do the right thing. Honor through academic honesty is of great importance, for it is personal integrity that will influence and finally determine many of our actions and beliefs. To help advance the development of such values, our academic honesty policy has been refined. This academic honesty policy includes all students at Hood River Valley High School.

The district believes that students should strive to achieve their academic goals. This objective is accomplished through honest and diligent effort by students to understand the subject matter, themselves and the world in which they live. The district encourages students to develop critical thinking skills, understand the benefits of setting and accomplishing their goals, and realize the satisfaction and reward of learning. Academic dishonesty also includes knowingly sharing false information or knowingly misleading another to reach a false answer or conclusion. Students are expected to put forth their best effort and not deliberately under perform on tests or assignments.

Expectations: Students are expected to put forth their best effort on tests, assignments and class participation. Students are expected to demonstrate respect toward their instructors and peers by encouraging and facilitating learning. Students are encouraged to converse with others and assist other students when it is in a manner that is not inconsistent with testing or assignment instructions. This dialogue or exchange of ideas, both inside and outside the classroom, helps facilitate learning. Students are expected to submit work, examinations, reports, and/or projects that are their own work and shall not:

- Represent the work of others as their own (plagiarism);
- Use unauthorized assistance in academic work;
- Use or share prohibited study aides or other written materials on tests or assignments, before or during tests or assignments, in violation of directions by the class instructor or proctor;
- Give unauthorized assistance to other students; or
- Modify, without faculty approval, an examination, paper or electronic record or report for the purpose of obtaining credit.

Consequences: When a student is found to be in violation of the Academic Dishonesty procedure, the following will take place:

1. The teacher or staff member will first meet with the student and inform them of the infraction
2. Parent/Guardian will be notified
3. Student will be given due process in accordance with the district policies. If found in violation, student will receive a “zero” on the assignment, test, exam, and/or assessment.
4. Academic Dishonesty Violations will be cumulative at HRVHS and will result in an escalation of consequences.

Class Selection and Arena Scheduling

In early spring and through the end of the school year, students are provided with information and counseling from teachers, counselors and parents that will guide them toward making the best choices for classes the following school year. Parents were also asked to sign the course selection form; students will be more successful if parents are aware and engaged in the process.

While we hope that the schedule that you see in the registration packet reflects thoughtful decision making of the previous spring, we do realize that students may want to make changes to the schedule.* We provide that time during Change Arena*, a one day opportunity to add and drop classes.

If a student would like **to change his/her schedule he/she must attend Change Arena on registration day.**

To avoid losing credit and/or receiving an WF on the student's transcript, changes past this deadline are limited to misplacements initiated by the teacher and /or counselor within the first six (6) school days. Student initiated schedule changes (to switch/drop/change) after Change Arena will only be allowed to change a class during the first six (6) days of school to one of three choices: 1). study hall if there is room 2). off-site, see off-site requirements above 3). Teacher aide if one is available and if you are in 10th - 12th grade.

All schedule changes must be approved by parents.

*Freshmen are not allowed to change their schedule unless a teacher believes that the student is misplaced in his/her class.

Educational Information

Hood River Valley High School is a diverse community of students and staff, dedicated to high student achievement, meaningful community involvement, and continuous personal growth in an atmosphere of tolerance and respect.

Students receive .5 credit for completion of each semester class with a "D" or better. Official grades and credits are reported at the end of each semester, becoming a part of the student's permanent transcript record. In addition, quarter reports indicating a student's grade at mid-semester are mailed home. Grades are reported on an A-F scale; report cards may also include information about a student's behavior, attitude and responsibility. All teachers communicate advisory grades to students at the midpoint of each quarter, and send Danger of Failure letters to parents of students who are not making satisfactory progress.

Homework/classwork:

Homework will be assigned frequently in most classes. Parents can help their students by:

- providing a quiet place and time to study.
- helping students with organizational and study skills.
- limiting excessive demands of jobs and activities.
- encouraging good health habits.
- showing an active concern for their students' learning.
- ensuring their students attend school regularly.

GRADUATION REQUIREMENTS

Credits:

To graduate from Hood River Valley High School, students must have 26.5 credits. Students should choose classes that:

- Meet state and district requirements.
- Meet further requirements for college admission.
- Provide a foundation for technical training and further training in community college.
- Develop specific job skills and career readiness.
- Allow students to study an interest area in depth.

The quality of a student's high school education will be determined by the decisions and choices made; careful planning and proper selection of course electives will enhance the student's education and better prepare him or her for the future.

English	4.0
Mathematics	3.0
Science	3.0
Physical Education	1.0
Health	1.0
Social Science (Global Studies, History, Geography, Economics)	3.0
Fine or Applied Arts or Second Language	2.5
Career Education	0.5
Planned Elective	8.5
Total	26.5
NOTE TO COLLEGE BOUND STUDENTS: Individual college requirements may differ from our graduation requirements. Please see your guidance counselor for more information.	

Alternative Program Diploma:

Students who are accepted into the Hood River Options Academy may be eligible to earn the Alternative Program Diploma.

Certificate of Attainment:

Credits earned in a specially designed program not meeting state standards.

Educate and support every student, every day, for success now and in the future.

Biliteracy Seal:

Students that demonstrate proficiency in more than one language - by means of assessment score in English and a second target language - may earn a Seal of Biliteracy on their diploma.

Honorary Diploma:

One year successful attendance at HRVHS as an exchange student.

Modified Diploma:

Some students may be eligible for a modified diploma; a school's student team will determine eligibility.

Essential Skills

All students will be required to demonstrate that they are proficient in a set of "Essential Skills" – reading, writing, and math. Students may use Smarter Balanced Assessment benchmark scores on other standardized assessments, or a another pre-approved by the Oregon Department of Education (see the table below for scores required).

Recommended "Cut Score" for Essential Skills on Additional Standardized Tests

Assessment	Reading	Applying Math	Write Clearly
Smarter Balanced*	2515	2543	2583
ACT	18	19	19
PLAN	18	19	
WorkKeys	5	5	
Compass	81	66 (Intermediate Algebra Test)	
ASSET	42	41 (Intermediate Algebra Test)	
SAT	440	450	460
PSAT	Prior to 10/2015: 44 After 10/2015: 24	Prior to 10/2015: 45 After 10/2015: 24.5	

*All juniors are expected to take the Smarter Balanced assessment beginning in the 2014-2015 school year.

GENERAL INFORMATION

Age of Majority

Eighteen-year-old students living at home are considered to be their parents' responsibility and are, therefore, bound by the school's policies and procedures. Students who are eighteen and not living with parents or guardians are considered legally emancipated from parental control. These students may write their own excuses and/or call the Attendance Office, if given permission by administration. These students must follow all procedures and are subject to school discipline policies. Privileges may be revoked if abused.

Animals

No animals of any kind are allowed on campus without prior administration approval.

Asbestos

The district has complied with the Asbestos Hazard Emergency Response Act (AHERA) by having its buildings inspected by accredited inspectors and the development of a management plan for the control of this substance. The management plan is available for public inspection in the district office. The District Business Manager serves as the district's asbestos program manager and may be reached for additional information.

Associated Student Body (ASB) Cards

Students are expected to have their ASB school identification in their possession at all times. To gain entrance into the building, athletic events, dances, and other school sanctioned events, students will need to have and present their current school identification. Exceptions will not be made.

Bad Weather and School Delays

Each winter, we have some days when the weather affects safe travel. When road conditions are a concern, school district staff gathers information from a variety of sources to decide if it is safe to transport our students to school. **OUR FIRST CONCERN IS THE SAFETY OF STUDENTS AND STAFF.** Our school buses are well-equipped for winter roads and our drivers are trained to drive in all kinds of weather. We know that it is safer for students to ride on a school bus than to drive themselves to school. We encourage beginning drivers to take the bus when road conditions are poor.

Delaying the start of school:

If we decide to delay the start of school, you can get information from: KIHR AM 1340/98.3 FM KCGB FM 105.5, gorgeradio.com (do not call radio station), Radio Tierra 95.1 (announced in Spanish), Portland TV and Radio Stations, download the HRCSD Mobile App and turn notifications on..

Parent Choices:

Road conditions do vary from place to place in the county. Some days, parents may wish to keep their students at home because of bad weather. Here are some options:

1. Transport your own students to school when you feel it is safe.
2. Keep your student at home for the day.

In both cases, students may make up missed assignments and parents must provide a written excuse when the student arrives at school.

When school is delayed, zero period classes are cancelled.

Closing School Before the End of the Day

Parents are responsible to have arrangements for when school starts late or closes early. Announcements of early closing will be made through the radio, and phone numbers shown above.

Educate and support every student, every day, for success now and in the future.

Daily Schedule [CDL schedule](#)

School begins at 8:20 a.m. and ends at 3:10 p.m. on a standard schedule.

Zero period classes are from 7:10 a.m. to 8:05 a.m. and typically meet every day. To provide the best quality instructional setting for students, Hood River Valley High School offers an eight period block schedule. This format offers classes in 89-minute blocks on alternate days (A- days, periods 1 through 4; B-days, periods 5 through 8). The longer class periods allow for many additional academic opportunities for students at all grade levels. To help alleviate lunch time crowding, each week, one group of classrooms will be released to lunch 5 minutes early.

Dance Regulations

1. Students must bring their valid ASB card to all dances.
2. Students must arrive within the first hour of the dance - entry may be denied after the first hour.
3. Once students have entered the dance, they may not leave and re-enter without permission and escort from the administrator/designee in charge.
4. Only HRVHS students are permitted at school dances.
5. Students with attendance and/or behavior contracts may not be permitted to attend dances.
 - a. Students will be notified before the dance if they are not permitted to attend.
6. Guests at dances: Only students in good academic and behavioral standing may bring a guest to Homecoming, Winter Formal, Sadie's, Valentine's Dance, or the Prom.
 - a. Students must obtain a guest pass from the Main Office and return the completed pass by the date and time listed on the Guest Dance Registration Form.

No guest over the age of 20 may attend any dance sponsored by HRVHS unless he/she is legally married to a current student.

Distribution of Materials

All aspects of school-sponsored publications, including web pages, newspapers and/or yearbooks, are completely under the supervision of the teacher and principal. Students may be required to submit such publications to the administration for approval.

Written materials, handbills, photographs, pictures, petitions, films, tapes or other visual or auditory materials may not be sold, circulated or distributed on district property by a student or a non-student without the approval of the administration.

Materials not under the editorial control of the district must be submitted to the principal for review and approval before being distributed to students. Materials shall be reviewed based on legitimate educational concerns. Such concerns include whether the material is defamatory; age appropriate to the grade level and/or maturity of the reading audience; poorly written, inadequately researched, is biased or prejudiced; not factual; or not free of racial, ethnic, religious or sexual bias. Materials include advertising that is in conflict with public school laws, rules and/or Board policy, deemed inappropriate for students or may be reasonably perceived by the public to bear the sanction for approval of the district.

If the material is not approved within 24 hours of the time that it was submitted, it must be considered disapproved. Disapprovals may be appealed by submitting the disapproved materials to the superintendent; material not approved by the superintendent within three days is considered disapproved. This disapproval may be appealed to the Board at its next regular meeting when the individual shall have a reasonable period of time to present his/her viewpoint.

Dress Code and Grooming

Reference:

[Hood River County School District Student Dress and Grooming Policy JFCA:](http://policy.osba.org/hoodriver/J/JFCA%20D1.PDF)
<http://policy.osba.org/hoodriver/J/JFCA%20D1.PDF>

Hood River Valley High School Student Dress Code Policy

The Hood River Valley High School Dress Code policy applies to all students at Hood River Valley High School. The responsibility for the dress and grooming of a student rests primarily with the student and their parents or guardians.

In 2016-2017, the Hood River Valley High School Dress Code Committee, including staff members and students, convened in the Spring of 2017 to develop language for a new policy. The reasons include but are not limited to the bulleted items below:

- Develop a policy that is enforceable and removes subjectivity.
- Develop a policy that is designed to be clear and easy to understand.
- Remove any vague language and opinion.
- Create a policy that is consistent.
- Reflect the values of the students, staff, and community of Hood River County.
- Have equitable voices.
- Empower both students and staff.

GOALS OF A STUDENT DRESS CODE

A student dress code should accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, and pornography.
- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol or drugs.
- Ensure that all students are treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, body type/size, religion, and personal style.
- School administrators and teachers must enforce the district dress code consistently, once it is adopted. School administration and staff should not have discretion to vary the requirements in ways that lead to discriminatory enforcement.
- School staff should be trained and able to use student/body-positive language to explain the code and to address code violations.
- School staff will provide on-going education in connection with our positive behavior expectations.

Allowable Dress & Grooming

- Students must wear clothing including both a shirt with pants or skirt, or the equivalent and shoes (no swimsuits, swimsuit tops, or “open sided shirts”)
- Shirts and dresses must have fabric in the front and on the sides. Shirts must cover the front down to the belly button. (The belly button may be exposed.)
- Clothing must cover undergarments. (Waistbands and shoulder bra straps are excluded.)

Educate and support every student, every day, for success now and in the future.

- Fabric covering all buttocks, genitalia, and nipples must not be see through. No visible bras, including backstraps, or underwear.
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must allow the student face and ears to be visible to staff upon request.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, woodshop, and other activities where unique hazards exist.
- Specialized courses may require specialized attire, such as sports uniforms or safety gear.
- No exceptions to the dress code will be made for extra curricular clubs or activities. (School dances and activities are exempted with administrator approval.)

Non-Allowable Dress & Grooming

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances. (i.e: No clothing with the name of breweries, wineries, tobacco companies, or marijuana dispensaries.)
- Stickers, artwork, or other representations may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances.
- Clothing may not depict pornography, nudity, or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected groups including but not limited to confederate flags and swastikas.
- Clothing may not include images or language that creates a hostile or intimidating environment based on any protected class.
- Clothing may not threaten the health or safety of any other student or staff (no gang- related clothing).
- If the student's attire or grooming threatens the health or safety of any other person, then discipline for dress or grooming violations should be consistent with discipline policies for similar violations.
- Helmets, sunglasses, or headgear may not obscure the face (except as a religious observance).

Emergency Messages

If parents need to deliver a message to students, they should call the Main Office. The message will be delivered to the student at the end of the class period. If an emergency exists, inform the receptionist and the student will be contacted immediately. The high school will only take messages from family members and/or guardians. We cannot accept messages from employers or other students.

Free and Reduced Lunch Program

Hood River Valley High School participates in the National School Lunch Program. Applications are distributed at registration and are available in the Main Office. If you feel you would qualify for this program, you are encouraged to apply. You can also apply and put money on your account at family.titank12.com.

Mealtime Program

Hood River Valley High School uses the Mealtime System. Parents or students can pay by the day, week, month, or even the year. Payment is made in the cafeteria in the morning before school. Families who have more than one student at HRVHS can have their students share the amount they have pre-paid. All students on subsidized meals will automatically have a balance in their account.

Delivery of meals by outside food vendors during lunch is not be permitted.

Infection/Disease Instruction

An age-appropriate plan of instruction about infections/diseases including AIDS, HIV, HBV and HCV has been included as an integral part of the district's health curriculum. Any parent may request that his/her student be excused from that portion of the instructional program required by Oregon law by contacting the principal for additional information and procedures.

Lockers

Lockers are optional. The locker is loaned to the student, and remains the property of the school. Any damages to the locker will be charged to the student. Students should expect that school authorities from time to time will inspect student lockers, without prior notice, to assure that such areas are sanitary, safe, and not being used for illegitimate/illegal purposes. Please remember that lockers are school property and are subject to search.

Personal Technology and Amplified Music

Cell phones and other personal communication devices are regulated during the school day. Students may use their cellular phones before school, during passing time, lunch time, and after school. Students may not use their cellular phones during instructional time. Students are not permitted to access their phones without the expressed consent of their teacher outlining the expectations for needing their phones, including the duration of the use.

Students may listen to amplified music only when using headphones. Staff members have the authority to confiscate such items, which may be reclaimed in the Main Office at the end of the day. A second offense will require parent pickup of communication device in the main office.

Protecting Personal Property From Theft

If a student's personal belongings are stolen at school, he or she should report the theft to a teacher in charge and then immediately complete a theft report in the main office. If items are stolen from or damage is done to a student's vehicle, the student should report the loss or damage to the sheriff. HRVHS is not responsible for items missing from lockers, locker rooms, classrooms or vehicles on our campus. The school district is not insured for these kinds of losses. Therefore, students:

1. Must watch their possessions and always lock their lockers.
2. Are asked to leave large amounts of cash and valuables at home.
3. Must never give the locker combination to anyone else, with the exception of a locker partner.

Off-Site

Off-site is a privilege. Off-site is only available to Junior and Senior students that are on-track for graduation; they must also have parent/guardian permission.

Students with off-site are asked to respect other students' right to a safe, engaging and distraction free learning environment. Therefore, off-site students are not to be on campus during their off-site period. In the event that a student with off-site wishes to stay on campus, they must have written permission from a staff member and be with that staff member during their off-site period.

If students on an off-site period do not respect the safe, engaging and distraction free learning environment at HRVHS, they may lose this privilege.

Posters and Advertisements

Posters must be displayed on the padded surfaces designed for this use. They may not be taped to glass or stapled to painted surfaces. These need to have prior approval of the principal or designee.

Skateboards, Inline Skates and Skates, Long-boards

For safety and liability reasons, skateboards, inline skates, skates, “heelys”, long-boards, and other wheeled-type shoes are not permitted on the school grounds at any time. These items will be confiscated and stored in the office until after school when they can be taken home.

Video Surveillance

The Hood River County School Board has authorized use of video cameras on school district property including buses to ensure the health, welfare and safety of all students, staff and visitors and to protect district property.

Students or staff in violation of Board policies, administrative regulations, building rules or law, as revealed on video, will be subject to disciplinary action and may be reported to law enforcement if appropriate. Law enforcement officials must obtain a subpoena prior to viewing live or taped video at the request of school officials to assist a school investigation.

Visitors Policy

In order to maintain the educational climate of our classrooms, students from other schools, or friends of our students, are not allowed on campus during school hours. All visitors must make an appointment with school staff if they wish to visit HRVHS. All visitors must sign in and get a visitor’s pass from the Main Office, at which time they will be escorted to the classroom. Unauthorized individuals will be required to leave and repeated incidents will result in criminal trespass charges.

Guest speakers making classroom presentations must have prior approval from the classroom teacher.

ACTIVITIES AND ATHLETICS

Students are encouraged to get involved in Activities and Athletics at HRVHS. Club applications and renewals must be submitted for approval to the Activities Director prior to the last school day in November of each school year. Athletics offered at HRV are Baseball, Basketball, Cheerleading, Cross Country, Football, Golf, Lacrosse, Skiing, Soccer, Softball, Swimming, Tennis, Track, Volleyball, and Wrestling. Clubs include: Snowboarding, Nordic Ski & Water Polo.

Academic Eligibility

To participate in HRVHS activities and/or athletics students must:

1. Be enrolled full time.
2. Have passed a minimum of 5 classes the previous semester.
3. Earned a minimum of 2.5 credits the previous semester.
4. Maintain a 2.0 GPA with no F's. Grades will be checked at the end of each quarter.*
5. Be making satisfactory progress towards graduation. Students must have earned at minimum 5 credits prior to their sophomore year, 11 credits prior to their junior year, and 19 credits prior to their senior year of school.

*Students may be placed on academic probation as defined in the Extra-curricular Participation Contract

Contract

All participants in athletics and activities must sign a participation contract each season. This contract outlines rules and penalties and is signed by student and parent. In addition, proof of insurance, current physical, emergency treatment form and fees must be returned to the Athletics/Activities Office before a student athlete may practice or compete.

Dual Participation

Purpose: To allow students/athletes to successfully participate in more than one co-curricular activity during a single sports season.

General Guidelines for dual participation:

1. Prior to the beginning of the activity season, the student/athlete will complete the Dual Participation Application available from the Athletics/Activities Secretary.
2. Dual participation will require the approval of parent(s), activity supervisor(s) or coach(es) and Athletic Director, Activities Director or Principal.
3. If participation in more than one activity creates practice, performance, or game conflicts, a participation schedule will be created by the student/athlete, parents(s), and activity supervisor/coach who will initial the participation schedule. A copy will be maintained by all involved.
4. Any conflicts in the participation schedule will be resolved by the student/athlete and the supervisor(s) or coach(es). The Athletic Director or Activities Director will review unresolved conflicts.
5. The Principal will hear appeals of the dual participation decision. The Principal's decision is final.

Goals

1. To create motivation for students to reach high academic standards.
2. To establish a program that provides support for underachieving student athletes.
3. To minimize punitive measures and focus on academic success.
4. To instill pride by maintaining high standards for student athletes.

User Fee

The Athletic User Fee required for a student participating in athletics is \$140.00 per sport with a maximum of \$300.00 if a student plays three sports. Students participating in athletics must carry accident insurance or purchase school insurance. Students who qualify for free or reduced lunch may pay a reduced user fee. Information is available in the Athletics/Activities Office. **All fees must be paid and required forms completed prior to the first day of practice.**

ATTENDANCE

HRVHS is a closed campus. No students may leave campus during school hours without prior parent or guardian permission. All students between the ages of 7 and 18, who have not completed grade 12, are required to attend school unless otherwise exempted by law. School staff will monitor and report violations of the state compulsory attendance law.

Absences and Excuses

Within 48 hours of returning to school after an absence, a student must bring a note signed by the parent that describes the reason for the absence, or the parent must call the attendance office to excuse their student's absence.

Absence from school or class will be excused under the following circumstances:

1. Illness of the student*
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. School-approved activities;
5. Medical or dental appointments. Confirmation of appointments may be required;
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made.

A student who must leave school during the day must bring a note from his/her parent or the parent must call the attendance office to excuse the student. A student who becomes ill during the school day should, with the teacher's permission, report to the attendance office. The office personnel will decide whether or not the student should be sent home and will notify the student's parent, as appropriate.

*There are times when your child may not be perfectly healthy, but is able to participate in normal school activities. We would encourage your child to attend on those days.

Please keep your child home from school if they display any of the following symptoms:

1. Fever of 100 degrees or more
2. Vomiting or diarrhea during the night or in the morning before school
3. Uncontrollable or infectious (congested) cough
4. Abdominal/stomach pain lasting more than 2 hours
5. Rash of unknown cause
6. Signs of infection of the eyes, ears, nose, throat, skin or scalp. For example: conjunctivitis or pink eye, open sores in mouth, untreated strep throat, impetigo or open weeping wounds, lice and/or presence of nits (eggs) or scabies.

Homeless Students

The district provides full and equal opportunity to students in homeless situations as required by law, including immediate enrollment. School records, medical records, proof of residence or other documents will not be required as a condition for admission. A student is permitted to remain in his/her school of origin for the duration of his/her homelessness or until the end of any academic year in which he/she moves to permanent housing.

Transportation to the student's school of origin will be provided, at the request of the parent, or in the case of an unaccompanied student, at the request of the district's liaison for homeless students. For additional information concerning the rights of students and parents of students in homeless situations or assistance in accessing transportation services, contact the assistant superintendent, the district's liaison for homeless students.

Placement/Enrollment of Homeless Students

In the event a dispute arises over school selection or enrollment of a student in a homeless situation, the student will be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. The student/parent may appeal the school's written decision in accordance with established district procedures. Additional information may be obtained by contacting the district's liaison for students in homeless situations

Make Up Work

A student who has been absent for any reason is encouraged to make up specific assignments missed and/or to complete additional in-depth study assigned by the teacher to meet subject or course requirements. Parents should contact the office to arrange for the collection of homework assignments for a student who will be absent for 2 or more consecutive school days. (Note: teachers have 24 hours to submit homework from time of request).

All students may make-up missed assignments and tests as a result of excused absences. For unexcused absences students may make-up missed assignments and tests; less that full credit may be awarded. Excused absences include: illness, medical appointments, school activities and pre-excused absences. Unexcused absences include: truancy, out of school suspension, and personal business. Make up work shall not be provided for more than 10 consecutive school days per semester. It will be at the teacher's discretion whether to give the make-up work before or after the absence.

Students who miss more than 10 consecutive days of school will be withdrawn from enrollment. (ORS 339.065) Teachers may provide no more than 5 days of class assignments when a student withdraws from school and intends to return to school.

Absenteeism will not be used as a sole criterion for the reduction of grades. A student who is absent from school for more than half a day, for other than a school related function, will not be allowed to participate in school-related activities on that day or evening. Exceptions will be made for family emergencies, doctor and dentist appointments that last for more than half a day.

Students may be excused on a limited basis from a pre-planned classroom activity or from selected portions of the established curriculum on the basis of a disability or for personal, religious or ethnic considerations. An alternative assignment may be assigned.

Suspension of Driving Privileges

Students who fail to maintain regular enrollment in school may have either their driving privileges suspended or the right to apply for driving privileges suspended. The superintendent or designee may, under ORS 339.257, notify the Oregon Department of Transportation (ODOT) of the withdrawal of a student who is at least 15 years of age and under 18 years of age. Upon notice by the district that a student has withdrawn from school, ODOT shall notify the student that driving privileges will be suspended on the 30th day following the date of notice unless the student presents documentation that complies with ORS 807.066. A student shall be considered to have withdrawn from school if the student has:

More than 10 consecutive school days of unexcused absences; or fifteen school days total of unexcused absences during a single semester.

The student has a right to appeal the superintendent/designee or Board's decision through district suspension/expulsion due process procedures.

Tardy Policy

Each teacher will establish and communicate tardy guidelines and consequences for infractions of the rules within his or her own classroom. A letter will be sent home to parents from the main office when a student receives a 3rd tardy in a class per semester. Teachers are to impose a 'classroom' consequence to students with a 4th tardy during one semester. A 5th tardy requires the generation of a referral from the instructor to Administration.

We expect students to be on time to class every day. Students arriving ten or more minutes after the beginning of the period will be marked absent.

Truancy/Unexcused Absences

Regular attendance is directly related to a successful educational experience. The learning process requires continuity of instruction, classroom participation, and parental encouragement. In addition to academic preparation, HRVHS believes that good attendance is a critical life skill.

A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including detention, suspension, expulsion, or ineligibility to participate in athletics or other activities and/or loss of driving privileges.

Students with excessive absences may be put on an attendance contract.

Any parent who fails to send a student to school within three days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by the district for the student's failure to attend school. Failure to send a student to school is a Class C violation of law and is punishable by a court-imposed fine up to \$150 as provided by ORS 339.925.

The district will notify the parent in writing that, in accordance with law, the Superintendent or Designee will schedule a conference with the non-attending student and his/her parent(s) to discuss attendance requirements. The written notice will include the following

1. The superintendent or the designee has the authority to enforce the provisions of the compulsory attendance laws;

Educate and support every student, every day, for success now and in the future.

2. Failure to send a student to school is a Class C violation;
3. A citation may be issued by the district in the amount of a \$150 fine;
4. A conference with the parent and student is required.

The written notification will be in the native language of the parent.

Additionally, a parent or guardian, or other person lawfully charged with the care or custody of a student under 15 years of age, may, under ORS 163.577 (1)(c), be found by the courts to have committed the offense of failing to supervise a child who has not attended school as required.

Failing to supervise a child is a Class A violation. Violations, as determined by the court, may be punishable by a requirement to complete a parent effectiveness program approved by the court and/or a fine of not more than \$600.

CODE OF CONDUCT

Students are responsible for conducting themselves properly, in accordance with the policies of the district and the lawful direction of staff. The district has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes.

Detention

A student may be assigned to in-school suspension (ISS), after-school detention (ASD), or lunch detention (LD) for having, excessive tardies, or minor classroom misconduct. In-school detention takes place during the regular school day and is counted as an excused absence. Students assigned to in-school detention can work on schoolwork during this time. Every reasonable and prompt effort will be made to notify the parents of a detained student.

A student may be assigned outside of school (OSS) and after-school detention (ASD) if the student violates the Student Code of Conduct. The detention shall not begin, however, until the student's parents have been notified of the reason for the detention and can make arrangements for the student's transportation on the day(s) of the detention.

Parents may be asked to arrange for the transportation of the detained student; however, if the parent cannot or will not provide it, an alternative disciplinary procedure must be substituted.

Students who are detained after school must not be left alone during their detention. Their supervision must be provided or arranged for by the teacher or administrator who detains them.

Discipline and Due Process

A student who violates the Student Code of Conduct shall be subject to disciplinary action.

A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

The district's disciplinary options include using one or more discipline management techniques including counseling by teachers, counselors and administrators, detention, suspension, expulsion, loss of driving privileges and loss of right to apply for driving privileges, loss of privileges, honors and awards and removal to an alternative education program.

Educate and support every student, every day, for success now and in the future.

Disciplinary measures are applied depending on the nature of the offense. The age and past pattern of behavior of a student will be considered prior to any suspension or expulsion.

In addition, when a student commits substance abuse, drug, or drug paraphernalia, alcohol- and/or tobacco-related offenses or any other criminal act, he/she may also be referred to law enforcement officials. Violations of the district's weapons policy, as required by law, shall be reported to law enforcement.

Discipline of Disabled Students

When a student being served by an individualized education program (IEP) or 504 Plan engages in conduct which would warrant suspension of more than 10 days or expulsion for a non-disabled student, the student's parents will be notified immediately (within 24 hours) of the circumstances of the misbehavior and the time and location of the student's IEP and/or 504 team meeting addressing the infraction and its relationship to the disability.

The IEP and/or 504 team will determine whether the misconduct is a manifestation of the student's disability. Should the IEP and/or 504 team conclude the misconduct has no relationship to the student's disability, the student may be disciplined in the same manner, as would other students.

If the IEP and/or 504 team concludes the misconduct is a consequence of the student's disability, the team may review and revise the student's IEP and/or 504 and determine whether a change in placement is needed. The district may not suspend for more than 10 days or expel a disabled student or terminate educational services for any behavior, which is a manifestation of the disability.

A student may be removed from the current educational placement to an appropriate interim alternative educational setting for the same amount of time that a student without a disability would be subject to discipline, but for not more than 45 calendar days in a school year for a drug or weapon violation as provided in district procedures. Additionally, the district may request an expedited due process hearing to obtain a hearing officer's order to remove a student to an interim alternative educational setting for not more than 45 days if the student is exhibiting injurious behavior. For the purpose of this request, "injurious behavior" is defined as behavior that is substantially likely to result in injury to the student or to others.

Expulsion

A student may be expelled for severe or repeated violations of the Student Code of Conduct.

No student may be expelled without a hearing unless the student's parent or the student, if 18 years of age, waives the right to a hearing, either in writing or by failure to appear at a scheduled hearing. An expulsion shall not extend beyond one calendar year.

The district will provide appropriate expulsion notification including expulsion hearing procedures, student and parent rights and alternative education provisions as required by law. See alternative education programs and alternative education notice in this handbook. .

Students with an IEP and/or 504 may have additional protection and procedures relating to discipline.

Questioning

Should law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the principal or designee will be present, when possible. An effort will be made to notify the parent of the situation.

Educate and support every student, every day, for success now and in the future.

Parents are advised that in suspected child abuse cases, the Oregon Department of Human Services, Community Human Services, and/or law enforcement officials may exclude district personnel from the investigation procedures and may prohibit district personnel from contacting parents.

Searches

District officials may search the student, his/her personal property and property assigned by the district for the student's use at any time on district property or when the student is under the jurisdiction of the school. Such searches will be conducted only when there is reasonable suspicion to believe evidence of a violation of a law, Board policy, administrative regulation or school rule or the Student Code of Conduct is present in a particular place or situation.

District-owned storage areas assigned for student use, such as lockers, desks and parking lots, may be routinely inspected at any time. Such inspections may be conducted to ensure maintenance of proper sanitation, to check mechanical conditions and safety and to reclaim overdue library books, texts or other instructional materials, property or equipment belonging to the district. The student will generally be permitted to be present during the inspection.

Items found which are evidence of a violation of law, policy, regulation, school rule or the Student Code of Conduct may be seized and turned over to law enforcement or returned to the rightful owner, as appropriate.

Searches will not be excessively intrusive in light of the age, sex, maturity of the student and nature of the infraction. Strip searches are prohibited by the district. District officials may also search when they have reasonable information that emergency/dangerous circumstances exist.

NOTE: In an effort to maintain a safe, drug free environment for all students and staff, Hood River Valley High School occasionally utilizes the services of passive alert canines. They are used in the general school building areas, parking areas and in classrooms.

Student Code of Conduct

The district has authority and control over a student at school during the regular school day, at any school-related activity, regardless of time or location and while being transported in district-provided transportation.

Students will be subject to discipline including detention, suspension, expulsion, denial and/or loss of awards and privileges and/or referral to law enforcement officials for the following, including but not limited to:

1. Assault*;
2. Hazing, harassment*, intimidation*, bullying, cyber bullying, teen dating violence or menacing; (policy JFCF)
3. Coercion*;
4. Violent behavior or threats of violence or harm*;
5. Disorderly conduct, including disruption of the school environment;
6. Bringing, possessing, concealing or using a weapon*/**;
7. Vandalism/Malicious Mischief;
8. Sexual Harassment;
9. Use of tobacco**, alcohol or drugs**, including drug paraphernalia;
10. Use or display of profane or obscene language;
11. Theft;
12. Open defiance of a teacher's authority, including persistent failure to comply with the lawful directions of teachers or school officials;
13. Violation of district transportation rules;

Educate and support every student, every day, for success now and in the future.

14. Violation of law, Board policy, administrative regulation, school or classroom rules;
15. Public displays of affection;
16. Violation of dress code;
17. Violation of academic honesty policy.

* In accordance with Oregon law, the superintendent may request that the driving privileges of the student, or the right to apply for driving privileges, be suspended for no more than one year for any student who has been expelled for bringing a weapon to school or suspended or expelled at least twice for assaulting or menacing a district employee or another student, for willful damage or injury to district property or for use of threats, intimidation, harassment or coercion against a district employee or another student.

A second such request for a subsequent violation may result in suspension of driving privileges or the right to apply for driving privileges until the student is age 21. A meeting with the parent or guardian will be held prior to submitting such request to ODOT.

A student may appeal district decisions regarding driving privileges under established due process procedures for suspensions and expulsions.

** In addition, when a student commits substance abuse, drug or drug paraphernalia, alcohol- and/or tobacco-related offenses or any other criminal act, he/she may also be referred to law enforcement officials. Violations of the district's weapons policy, as required by law, shall be reported to law enforcement.

Student Rights and Responsibilities

Among these student rights and responsibilities are the following:

1. Civil rights – including the right to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others;
2. The right to attend free public schools, the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
3. The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights;
4. The right to free inquiry and expression, the responsibility to observe reasonable rules regarding these rights;
5. The right to assemble informally, the responsibility to not disrupt the orderly operation of the educational process, nor infringe upon the rights of others;
6. The right to privacy, which includes privacy in respect to the student's education records;
7. The right to know the behavior standards expected and the responsibility to know the consequences of misbehavior.

Suspension

A student may be suspended from school for up to and including 10 school days for willful violations of the Student Code of Conduct. The district may require a student to attend school during non-school hours as an alternative to suspension.

An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include a specification of the reasons for the suspension, the length of the suspension, a plan for readmission and an opportunity to appeal the decision.

Every reasonable and prompt effort will be made to notify the parents of a suspended student.

Educate and support every student, every day, for success now and in the future.

Students who are suspended may not attend after-school activities and athletic events, be present on district property without parent or guardian, or participate in activities directed or sponsored by the district.

Students who have been suspended will be allowed to make up final, mid-term and unit exams without penalty following reinstatement from a suspension, but may not make up daily assignments and classwork for credit in grades 9-12.

COMPLAINTS

Complaint Procedures – Sexual Harassment

Building principals, the compliance officer and the superintendent have responsibility for investigations concerning sexual harassment. All complaints and other reported incidents shall be investigated. The investigator shall be a neutral party having had no involvement in the complaint presented.

1. Any sexual harassment information (complaints, rumors, etc.) shall be presented to the building principal, compliance officer or superintendent. All such information shall be reduced to writing and will include the specific nature of the sexual harassment and corresponding dates.
2. The district official receiving the information or complaint shall promptly initiate an investigation. He/She will arrange such meetings as may be necessary to discuss the issue with all concerned parties within five working days after receipt of the information or complaint. All findings of the investigation, including the response of the alleged harasser, shall be reduced to writing. The district official(s) conducting the investigation shall notify the complainant in writing when the investigation is concluded. The parties will have an opportunity to submit evidence and a list of witnesses. A copy of the notification letter, the date and details of notification to the complainant, together with any other documentation related to the sexual harassment incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.
3. If a complainant is not satisfied with the decision at Step II, he/she may submit a written appeal to the superintendent or designee. Such appeal must be filed within 10 working days after receipt of the Step II decision. The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal. The superintendent or designee shall provide a written decision to the complainant within 10 working days.
4. If a complainant is not satisfied with the decision at Step III, he/she may submit a written appeal to the Board. Such appeal must be filed within 10 working days after receipt of the Step III decision. The Board shall, within 20 working days, conduct a hearing at which time the complainant shall be given an opportunity to present the appeal. The Board shall provide a written decision to the complainant within 10 working days following completion of the hearing.
5. If the complaint is not satisfactorily settled at the Board level, the employee may appeal to the U.S. Department of Labor, Equal Employment Opportunities Commission or Oregon Bureau of Labor and Industries; the student may appeal to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 2nd Ave., Room 3310, Seattle, WA 98174-1099. Additional information regarding filing of a complaint may be obtained through the building principal, compliance officer or superintendent.

Changes to the above procedure may be made if an administrator is named in the complaint or reported incident.

To the greatest extent possible, confidentiality will be maintained. The educational assignments or study environment of the student shall not be adversely affected as a result of the good faith reporting of sexual harassment.

Discrimination on the Basis of Gender

A student and/or parent with a complaint regarding possible discrimination of a student on the basis of gender should contact the superintendent.

District Personnel Complaint

A student or parent who has a complaint concerning a classroom/teacher issue should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal can be requested within five calendar days. If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint with the superintendent, within 15 calendar days, who will investigate the complaint and render a decision. If the complainant is dissatisfied with the decision of the superintendent, he/she may appeal to the Board in care of the superintendent within 30 calendar days following receipt of the superintendent's decision. The superintendent will provide the complainant with necessary Board appeal procedures. Board decisions are final.

Education Standards Complaint

Any resident of the district or parent of a student attending district schools may make an appeal or complaint alleging violation of the district's compliance with an educational standard as provided by the State Board of Education. The complainant should first discuss the nature of the alleged violation with the individual involved. If the complainant wishes to pursue the matter further, he/she will be provided, upon request, a copy of all applicable district procedures.

After exhausting local procedures or 45 or more days after filing a written complaint with the district (whichever occurs first), any complainant may make a direct appeal to the State Superintendent of Public Instruction.

Instructional Materials Complaint

Complaints by students or parents about instructional materials should be directed to the principal. Complaints are handled and resolved as close to their origin as possible. If students or parents are not satisfied with informal efforts to solve the complaint they will be invited to complete a written complaint with assistance from the principal. The Board advises parents/guardians and the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows: Teacher; Building administrator; Superintendent; Board.

Sexual Harassment Complaint

Sexual harassment by staff, students, Board members, school volunteers, parents, school visitors, service contractors or others engaged in district business is strictly prohibited in the district. District includes district facilities, district premises and non-district property if the student or employee is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district or where the employee is engaged in district business.

Sexual harassment of students means unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student or employment or assignment of staff;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student's educational performance or with an employee's ability to perform his/her job; or creates an intimidating, offensive or hostile educational or working environment. Relevant factors to be considered will include, but not be limited to, did the individual view the environment as hostile; was it reasonable to view the environment as hostile; the nature of the conduct; how often the

Educate and support every student, every day, for success now and in the future.

conduct occurred and how long it continued; age and sex of the complainant; whether the alleged harasser was in a position of power over the student or staff member subjected to the harassment; number of individuals involved; age of the alleged harasser; where the harassment occurred; and other incidents of sexual harassment at the school involving the same or other students or staff.

Students with Disabilities Complaint

A complaint or concern regarding the identification, evaluation or placement of a student with disabilities or the accessibility of the district's services, activities or programs to a student, should be directed to the assistant superintendent.

SPECIAL PROGRAMS

English Language Learners (ELL)

The school provides special programs for ELL students. A student or parent with questions about these programs should contact the building administrator.

In conjunction with the school's language instruction educational program for English Language Learners and immigrant students, parents of English Language Learners students identified for participation, or participating, in such a program will be informed of:

1. The reasons for the identification of their student as English Language Learners and in need of placement in a language instruction educational program;
2. The student's level of English proficiency, how such level was assessed and the status of the student's academic achievement;
3. The methods of instruction used in the program, in which their student is or will be participating, and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction;
4. How the program, in which their student is or will be participating, will meet the educational strengths and needs of their student;
5. How such program will specifically help their student learn English, and meet age-appropriate academic achievement standards for grade promotion and graduation;
6. The specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English Language Learners students, and the expected rate of graduation from secondary school for such programs;
7. In the case of a student with a disability, how such program meets the objectives of the individualized education program (IEP) of the student;
8. Parental rights that include written guidance:
 - a. Detailing the right to have their student immediately removed from such program upon their request;
 - b. Detailing the options that parents have to decline to enroll their student in such program or to choose another program or method of instruction, if available;
 - c. Assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered by the district.

Students with Disabilities

The school provides special programs and services for students with disabilities. A student or parent with questions should contact the Administrator in charge of Special Education.

Talented and Gifted Students (TAG)

The district serves academically talented and gifted students in grades K-12, including talented and gifted (TAG) students from such special populations as ethnic minorities, the economically disadvantaged, the culturally different, the underachieving gifted and students with disabilities. Students will be identified based on:

1. Behavioral, learning and/or performance information;
2. A nationally standardized mental ability test for assistance in identifying intellectually gifted students;
3. A nationally standardized academic achievement test for assistance in identifying academically talented students.

Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted, may be identified.

TAG Programs and Services

The district's TAG program and service options will be developed and based on the individual needs of the student.

TAG Appeals

Parents may appeal the identification process and/or placement of their student in the district's TAG program as follows:

TAG Informal Process

1. The parent(s) will contact the district TAG coordinator/teacher to request reconsideration;
2. The coordinator/teacher will confer with the parent(s) and may include any additional appropriate persons, e.g., principal, counselor, teacher, etc. At this time, information pertinent to the selection or placement will be shared;
3. If an agreement cannot be reached, the parent(s) may initiate the Formal Process.

TAG Formal Process

1. Parent(s) shall submit a written request for reconsideration of the identification/placement to the program supervisor;
2. The program supervisor shall acknowledge in writing the receipt of the request within five working days and shall forward copies of the request and acknowledgment to the TAG coordinator/teacher;
3. The program supervisor, TAG coordinator/teacher and other appropriate administrator shall review the student's file and earlier decisions within 10 working days of the original request. Additional data may be gathered to support or change the earlier decision;
4. Parent(s) may be provided an opportunity to present additional evidence;
5. If deemed necessary, a formal hearing will be conducted by the district hearings officer utilizing the appropriate procedures;
6. A decision will be made within 20 working days after receipt of the written request for reconsideration. The parent(s) shall be notified of the decision in writing and the decision shall be forwarded to the superintendent;
7. The decision may be appealed to the Board;
8. If the parent(s) is still dissatisfied, he/she has access of appeal to the State Superintendent of Public Instruction following the procedures outlined in the Oregon Administrative Rules (OAR). The district shall provide a copy of the appropriate OAR upon request.

TAG Programs and Services Complaints

Individuals with complaints regarding the appropriateness of programs or services provided for TAG students should complete the TAG Standards Complaint form available through the school office. All complaints will be

Educate and support every student, every day, for success now and in the future.

reported to the superintendent who will arrange for a review committee to meet within two school days of receiving the written complaint to review all pertinent information. A recommendation will be submitted to the superintendent within 10 school days of receiving the original complaint. The superintendent will report the recommendation to the Board whose decision will be final.

The complainant may file an appeal with the State Superintendent of Public Instruction if dissatisfied with the decision of the Board or 45 or more days have elapsed since the original filing of a written complaint.

TRANSPORTATION OF STUDENTS

Bicycles

Bicycles ridden to school by students must be parked in the designated area on school grounds and should be locked. Students under the age of 16 must wear a helmet as required by law.

The district assumes no responsibility or liability for loss or damage to vehicles or bicycles.

Bus Routes

Parents may look for announcements regarding school bus transportation in the local newspaper and on school and district websites. Schedules will be published prior to the opening of school. All changes will be announced prior to the change. **Express route activity buses will depart from Hood River Valley High School and Westside Elementary practice fields at 5:45 p.m. Monday through Friday.** Parents new to the district seeking information about transportation should call 354-1388 and speak to the Director of Transportation.

Disciplinary Procedures for Violations of Transportation Rules

A student being transported on district-provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action.

The following procedures shall be followed when a discipline concern arises on a vehicle serving a regular route or an extracurricular activity:

First Offense:

Driver shall complete a warning Bus Conduct Report. Student shall have the warning slip signed by parent and school administrator and return it to the bus driver. A copy is filed with the transportation supervisor.

Second Offense:

Driver shall complete a Bus Conduct Report. The student is suspended from riding any school bus for three school days.

Third Offense:

Driver shall complete a Bus Conduct Report. The student is suspended from riding any school bus for ten school days. Student or parent/guardian may request a review of this decision as described in the Hearing/Appeals process below.

Fourth and Subsequent Offenses:

Driver shall complete a Bus Conduct Report. The student is suspended from riding any school bus for a period to be determined by a formal hearing as described in the Hearing/Appeals process below.

Exceptions:

A student will be immediately suspended from riding any school bus until a formal hearing is conducted for severe disruptions or acts of violence including, but not limited to:

Educate and support every student, every day, for success now and in the future.

1. Acts of violence toward other students or bus driver.
2. Acts of vandalism.
3. Threats to the health or safety of other students or the bus driver.

In all instances, the appeal process may be used if the student and/or parent desires.

Disciplinary sanctions and changes in transportation for a student with a disability shall be made in accordance with the provisions of the student's individualized education program (IEP) for students considered disabled under IDEA or the individually-designed program for students considered disabled under Section 504 and in accordance with Board-adopted policies and procedures governing the discipline of disabled students.

Parking Lot Rules

1. The speed limit on all campus parking lots and driveways is 10 miles per hour.
2. The speed limit on all district owned roadways is 15 miles per hour or less when road or safety conditions require lower speeds.
3. Student vehicles are prohibited from parking in restricted/staff parking areas and must be parked in designated parking areas only.
4. No vehicles are permitted on inner campus walkways or roadways except for vehicles delivering supplies and vehicles belonging to the school district while in performance of maintenance, deliveries, etc. Removal of roadblocks, barriers, or stanchions is prohibited.
5. Parking stalls marked 'Visitors' are solely for visitors. Students and staff are prohibited from parking in these spaces. Parking is prohibited in bus loading zones, posted areas, or along red curbing and/or red lined areas.
6. Vehicles are to be parked in properly marked stalls only. Taking up more than one parking stall is prohibited. Physically handicapped students may be given special parking privilege by administration. Motorbikes, motorcycles and other two-wheeled motorized vehicles should park in a regular stall.
7. The use of skateboards, roller skates, mopeds, in-line skates or bicycles is prohibited on school campuses except in authorized activities.
8. Parking is also prohibited in Fire Lanes. Vehicles parked in Fire Lanes will be subject to tow without notice.

Students will be fined for parking lot rule violations (Please see Parking Policy for information.)

Vehicles on Campus

Vehicles parked on district property are under the jurisdiction of the district. The district requires that before parking privileges are granted the student must show that he/she holds a valid Oregon driver's license, the vehicle is currently registered in Oregon, and that the student driving the vehicle is insured under a motor vehicle liability insurance policy or that the student or vehicle owner has provided the Motor Vehicles Division with other satisfactory proof of compliance with the financial responsibility requirements of the state.

PLEASE NOTE: Due to limited parking availability, only juniors and seniors will be permitted to park on-campus during school hours. All vehicles parking on campus must display a current parking permit. Parking permits are available for purchase in the main office and at registration.

TECHNOLOGY USE

Computers and other technology used in instruction provide increased opportunities for active learning for students and more options for achieving district curriculum goals. Technology also represents a set of tools that students will need to master in preparation for successful work and living in the 21st Century.

Appropriate Use of Technology

Appropriate use of technology includes uses for educational purposes related to the curriculum and activities of district schools.

Acceptable use of technology including, but not limited to, computers, software, telephones, Internet, e-mail, fax machines and similar equipment, by staff and students, is for the purpose of:

1. Enhancing educational opportunities for students;
2. Improving employee productivity in their work assignments;
3. Enhancing staff and student ability to communicate with others regarding their HRCSD work.

Such use must be responsible, ethical, efficient, and legal.

Children's Internet Protection Act (CIPA Executive Order, 4/01)

HRCSD will enforce the provisions of the Children's Internet Protection Act when students have access to technology provided by HRCSD or supervised by HRCSD staff. Provisions include:

Internet Filtering: "Measures to block or filter Internet access for both minors and adults to certain visual depictions. These include visual depictions that are (1) obscene, or (2) child pornography, or, with respect to use of computers with Internet access by minors, (3) harmful to minors. An authorized person may disable the blocking or filtering measure during any use by an adult to enable access for bona fide research or other lawful purpose."

Staff Supervision: All student use of technology will be under the direct supervision of a staff member who will monitor the online activities of all students, especially: "(1) access by minors to inappropriate matter on the Internet and World Wide Web; (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (3) unauthorized access, including so-called "hacking," and other unlawful activities by minors online; (4) unauthorized disclose, use, and dissemination of personal information regarding minors."

Report of Violation to School Administration: Staff who supervise student use of technology in schools are responsible for knowing and following the school district's Acceptable Use Policy (AUP). They must report student violations to the school administration.

Inadvertent Misuse

If a user inadvertently encounters inappropriate or prohibited material, s/he should promptly report the occurrence to the supervisor or teacher in writing.

Inappropriate and Prohibited Use of Technology Includes:

1. Violations of state or Federal law or regulation, HRCSD Board policies and procedures, or school regulations.
2. Use of HRCSDNet to interfere with or disrupt other users, services or equipment including but not limited to modifying or removing computer files that are not the student's, downloading and/or installing *any* programs or any inappropriate or unauthorized files.
3. Use of district resources primarily to benefit a commercial operation or political fundraising and/or political lobbying, except for communication with elected representatives.

Educate and support every student, every day, for success now and in the future.

4. Propagation of computer worms or viruses.
5. Unauthorized entry to other computational, informational or communications devices.
6. Violations of copyright law.
7. Attempts to intentionally transmit or access any media, or to engage in a conference or e-mail that includes material which is libelous, obscene, indecent, vulgar, profane, lewd, threatening, harassing or insulting.
8. Attempts to intentionally transmit or access any material advertising any product or service not permitted to minors by law.
9. Extensive use for private or personal business.
10. Invasion of the privacy of other users.

HRCSDNet

HRCSD has established HRCSDNet, a wide-area network of computers reaching each school district location and local-area computer networks in each school. The purpose of HRCSDNet is to support and enhance learning and teaching by providing electronic communications and sharing information resources across the district.

Staff and selected students may have access to electronic communication inside and outside the district via HRCSDNet.

Hood River County School District will use technology protective measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual and textual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors.

The District will monitor the on-line activities of minors and deny access by minors to inappropriate matter on the Internet and World Wide Web.

Parental Permission for Internet Use:

At our school, all students may access the Internet from classrooms, computer lab or library computers during class time and at other times. If parents do not wish their student to access the internet at school, they must complete the Opt-Out of Internet Use form and return it to the Main Office during registration, or within 2 weeks of enrollment for new students.

Publishing on the Internet

Any material created and/or placed on the Internet and World Wide Web using HRCSD resources (hardware, software, server space, personnel), whether or not the material appears with the district or a school name, must serve an instructional purpose and conform to the HRCSD acceptable use policy. Failure by staff or students to adhere to the Instructional Technology Use Policy #8254 and Copyrighted Instructional Materials Policy #8253 and related procedures may result in discipline.

When the personal opinions of students and staff are expressed, notice will be given that the opinions are those of the author(s) and do not necessarily represent those of the school or school district.

All materials related to Hood River County School District and HRCSD schools must be linked to the HRCSD Web page.

Responsibilities

Failure to follow district policy, procedure, and administrative regulation when using district technology may result in suspension and/or revocation of the user's access to the technology. Student violations may also result in discipline up to and including expulsion. Students are responsible for knowing and following the Acceptable and Unacceptable Uses of technology in this policy.

Educate and support every student, every day, for success now and in the future.

Software Licenses

Use of unlicensed software on district-owned machines or unauthorized copying of district-licensed or school-licensed software is a violation of copyright law and district policy. The user may be subject to discipline. (Policy and Procedures 8253)

STUDENT EDUCATION RECORDS

Student records can be obtained from the Registrar in the Guidance Office at Hood River Valley High School during the school year and at the District Office during the summer.

The information contained below shall serve as the district's annual notice to parents of minors and eligible students (if 18 or older) of their rights, the location and district official responsible for education records. Notice will also be provided to parents of minor students who have a primary or home language other than English.

Education records are those records related to a student maintained by the district. A student's education records are confidential and protected from unauthorized inspection or use. All access and release of education records with and without parent and eligible student notice and consent will comply with all state and federal laws.

Personally identifiable information shall not be disclosed without parent or eligible student authorization or as otherwise provided by Board policy and law.

Permanent records shall include:

1. Full legal name of student;
2. Name and address of educational agency or institution;
3. Student birth date and place of birth;
4. Name of parent/guardian;
5. Date of entry into school;
6. Name(s) of school(s) previously attended;
7. Course of study and marks received;
8. Data documenting a student's progress toward the Certificate of Initial Mastery (CIM) and Certificate of Advanced Mastery (CAM), including, where appropriate, dates of achievement of CIM and CAM;
9. Credits earned;
10. Attendance;
11. Date of withdrawal from school;
12. Social security number;
13. Other information, i.e., psychological test information, anecdotal records, records of conversations, discipline records, IEP's, etc.

Memory aids and personal working notes of individual staff members are considered personal property and are not to be interpreted as part of the student's education records provided they are in the sole possession of the maker.

Directory Information

"Directory Information" is personally identifiable information contained in a student record, which is not generally considered harmful, or in violation of privacy if released.

The following categories are "directory information" and may be released WITHOUT PARENT/GUARDIAN OR ELIGIBLE STUDENT consent. If the parent/guardian or eligible student do NOT want all the information released without their consent, they must notify the school each year at registration or within two weeks of enrollment.

Educate and support every student, every day, for success now and in the future.

Information not listed will not be released without parent/guardian or eligible student prior written consent, except under circumstances listed under the RELEASE OF INFORMATION WITHOUT CONSENT procedure.

Student name, parent/guardian name, grades and credits received, address, telephone number, date of withdrawal from school, photograph, videotape of the student, date and place of student's birth, subjects taken, date of entry into school, schools previously attended, dates of attendance, participation in activities, weight/height of student athlete, degrees and awards received.

Parental Rights

Parents of students may inspect any survey created by a third party before the survey is administered or distributed by the school to students. Parents may also inspect any survey administered or distributed by the district or school containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally-recognized privileged or analogous relationships such as those of lawyers, physicians or ministers;
7. Religious practices, affiliations or beliefs of the student or the student's parents;
8. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance.

A student's personal information (name, address, telephone number, social security number) will not be collected, disclosed or used for the purpose of marketing or for selling that information without prior notification, an opportunity to inspect any instrument used to collect such information and permission of the student's parent(s) or the student, if age 18 or older.

Instructional materials used as part of the school's curriculum may also be reviewed by the student's parent(s).

Requests to review materials or to excuse students from participation in these activities, including any non-emergency, invasive physical examination or screenings administered by the school and not otherwise permitted or required by state law should be directed to the office during regular school hours.

Program Exemptions

Students may be excused from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the district.

An alternative program or learning activity for credit may be provided.

All such requests should be directed to the principal by the parent in writing and include the reason for the request.

Provision for Hearing to Challenge Content of Education Records

Parents of a minor, or eligible student (if 18 or older), may inspect and review the student's education records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. If the district refuses the request to amend the contents of the records, the requester has the right to a hearing as follows:

1. Parent shall make request for hearing in which the objections are specified in writing to the principal;
2. The principal shall establish a date and location for the hearing agreeable to both parties;

Educate and support every student, every day, for success now and in the future.

3. The hearings panel shall consist of the following:
 - i. The principal or designated representative;
 - ii. A member chosen by the parent;
 - iii. A disinterested, qualified third party appointed by the superintendent.
4. The hearing shall be private. Persons other than the student, parent or guardian's, witnesses and counsel shall not be admitted.

An individual who does not have a direct interest in the outcome of the hearing shall preside over the panel. He/She shall hear evidence from the staff and from the parents to determine the point or points of disagreement regarding the education records. The panel shall make a determination after hearing the evidence and determine what steps, if any, are to be taken to correct the education record. Such actions are to be made in writing to the parents.

If, after such hearing is held as described above, the parents are not satisfied with the recommended action, the parents may appeal to the Board where the action of the hearings panel may be reviewed and affirmed, reversed or modified. Procedure for appeal beyond the local Board follows the prescribed actions as set forth in federal regulations. The parent or eligible student may file a complaint with the Federal Family Compliance Office, United States Department of Education regarding an alleged violation of the Family Educational Rights and Privacy Act. File complaints with the Family Policy Compliance Office, U.S. Department of Education, Washington D.C., 20202.

A copy of the district's education records policy and administrative regulation may be obtained by contacting the office.

Release of Information to Military

The school is required by the NCOBA of 2001 to release names, addresses and telephone numbers of juniors and senior (males and females) unless a parent has 'opted out' of providing such information. The 'opt out' must be done every year prior to October. Forms for opting out will be included in the junior/senior online registration packets or in the Summit Career Center.

Student addresses and telephone numbers will only be released for school approved activities. The release of information for commercial use is not authorized. Information will not be released if the purpose will be detrimental to the student or family.

Social Security Number

The provision of a student's social security number is voluntary and will be included as part of the student's permanent record.

NON-DISCRIMINATION

Hood River County School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sex or age in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the Americans with Disabilities Act.

The following have been designated to coordinate compliance with these legal requirements and may be contacted at the district office for additional information and/or compliance issues: Hood River County School District Superintendent.