



HOOD RIVER COUNTY
SCHOOL DISTRICT
Excellence. Every student. Every day.

August 10, 2016

TO: Board of Directors
FR: Sandra Buchanan, Chief Financial Officer
RE: Approval of Budget Planning Calendar

EXPLANATION:

The proposed budget planning calendar for 2017-18 describe the desired steps to engage our diverse community in annual budget decisions in alignment with the District’s commitment to explicitly target human and fiscal resources toward achieving the commitments of the District’s 20/20 Vision. The proposed budget calendar includes dates for each action required to adopt a budget in compliance with Oregon’s Local Budget Law (ORS 294.305 to 294.565).

PRESENTERS: Sandra Buchanan, Chief Financial Officer

SUPPLEMENTARY MATERIALS: Budget Planning Calendar for 2017-18

RECOMMENDATION: The administration recommends approving the proposed budget planning calendar.

PROPOSED MOTION: I move to approve the Budget Planning Calendar for 2017-18 as proposed.



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Budget Planning Calendar for 2017-18

July 27, 2016 (Wed) Parkdale ES	6:30 p.m. Board Meeting Appoint Budget Officer Announce Budget Committee Vacancies
August 10, 2016 (Wed) District Office	6:30 p.m. Board Meeting Approve Budget Calendar
October 26, 2016 (Wed) District Office	6:30 p.m. Board Meeting Appoint Budget Committee members to fill vacancies
January/February 2017	Collection of Stakeholder Input District Officials will solicit feedback from community, staff, and other stakeholder groups to inform program and budgetary priorities.
March/April 2017	Internal Budget Development District Administration will develop a recommended budget based on the “20/20 Vision,” student outcome analysis, best-practice research, and stakeholder input.
April 15, 2017 (Wed)	Publish First Notice of First Budget Committee Meeting <i>(5-30 days before, at least 5 days apart) (proposed April 15)</i>
April 22, 2017 (Wed)	Publish Second Notice of First Budget Committee Meeting <i>(5-30 days before, at least 5 days apart) (proposed April 22)</i> <i>(Not required if also published on web site)</i>
May 3, 2017 (Wed) HRVHS Library	6:00 p.m. First Budget Committee Meeting Receive Budget Message, Presentation of Budget Document, Budget Committee Deliberations, Public Comment, Approve Tax Rates, Levies and Budget Appropriations
May 10, 2017 (Wed) Parkdale Elementary	6:00 p.m. Budget Committee Meeting Budget Committee Deliberations
May 17, 2017 (Wed) HRVHS Library	6:00 p.m. Budget Committee Meeting Budget Committee Deliberations
May 31, 2017 (Wed)	Publish Financial Summaries and Notice of Budget Hearing <i>(publish once, 5-30 days before hearing, proposed May 31)</i>
June 14, 2017 (Wed) District Office	6:30 p.m. Public Hearing and Board Meeting Adopt Budget, Appropriate Funds, and Levy Property Taxes
July 14, 2017 (Fri)	Distribute copies of the <i>Notice of Property Tax</i> form ED-50 and resolutions adopting the budget by July 15 to the Hood River County Tax Assessor; copy of the adopted budget document by July 15 to the Hood River County Treasurer, ESD superintendent and State Superintendent of Public Instruction; and copy of the adopted budget document and Notice of Property Tax Levy by September 30 to the Hood River County Clerk